

This form must be submitted in person to the Help Desk in 204 Central Engineering Services.

Classes, Clubs and other groups should use a Hosted Account Form.

Provide your name as it appears on all other Institute documents:

A Caltech ID card is required to get an account. No JPL or Alumni accounts will be issued.

- Undergraduate
 Faculty
 Summer

- Graduate Student
 Staff
 Trustee

- Postdoctoral Scholar
 Visitor
 Retiree

Username Preferences:

Must be 8 characters or less. No special characters allowed.

Your email address will be username@caltech.edu.

If you do **not** wish to use this account for email, provide a preferred email address for mail forwarding: _____

To change your password, go to this website:

<http://access.caltech.edu>

Wait 24 hours before attempting the following: password changes, logging into access.caltech, My Personal Information, REGIS, Kronos, Library workstations, or BeaverNet.

To change your e-mail forwarding or spam settings, go to:

<http://utils.its.caltech.edu>

For more information about choosing a good password and password restrictions, see:

<http://www.imss.caltech.edu>

Click on Accounts, then Password Information

This account provides some of the following services:

Library Workstation Access
Caltech BeaverNet (Wireless)
VPN

Software downloads
Time Keeping (Kronos)
Techmart

For more information about your account and the services it provides, see

<http://www.imss.caltech.edu>

or contact the Help Desk at x3500 or at <http://help.caltech.edu>.

For Office Use Only

Username: _____

Password: _____

Created by: _____

Date: _____

(Capital letters are underlined)